

## **"To Do" List for New UCSB Graduate Students**

The following is a "To Do" list developed by the Department of Economics and the Office of the Registrar to help new graduate students navigate through the many tasks required of them.

### **1. Complete your online Statement of Legal Residence (SLR)**

- a. <https://calresidency.sa.ucsb.edu/slr/login.asp>

### **2. Provisional Admissions Status**

- a. If you were working on completing a degree when you applied or had a degree in progress, you probably were admitted on "Provisional Admissions Status". This is very common for incoming graduate students.
- b. Provisional Admissions Status means that you were granted admission under the condition that you will provide final/official transcripts (and other documents, if applicable) from all post-secondary institutions as well as any missing application materials. These materials will be noted in your decision letter from the Graduate Division and in the Required Documents tab of your online application. See below for final/official transcript requirements. Details of the document submission requirements are described on the [Admitted Students web page \(refer to Step 2\)](#).
- c. **Please provide the Graduate Division with these documents** by September 1<sup>st</sup>. Please send these items to the following address:  
UCSB Graduate Division  
Attn: Graduate Admissions  
3117 Cheadle Hall  
Santa Barbara, CA 93106-2070

### **3. Activate your UCSB U-Mail.**

- a. U-Mail is UCSB's official student email service to which university business correspondence will be sent. If you already have an email account that you would rather use, you can have your U-Mail forwarded to your preferred email address.
- b. To register for your UCSBnetID, which also activates your U-Mail account, go to <https://secure.identity.ucsb.edu/manager/>

### **4. Complete the 2025-2026 FAFSA** (Free Application for Federal Student Aid) if you have not already done so online at <https://studentaid.gov/h/apply-for-aid/fafsa>

- a. **Required every year for all new and continuing domestic students and permanent residents of the USA.** You must complete and file the FAFSA
  - i. International students cannot complete the FAFSA.

### **5. Apply for the San Clemente Villages Graduate Student Housing** (if necessary)

- a. Submit your Statement of Intent to Register to the Graduate Division by your deadline, **but in no case later than May 15, 2025**

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- b. **Submit a contract for a San Clemente Villages apartment by the deadline posted online.** If you are planning on attending Math Camp in August, make sure to ask for and follows their procedures for an early move in.
- c. **Early Move-in Requests for Math Camp**
  - i. Graduate students who need to request an early move-in due to an early start date for the summer Economics Math "Boot" Camp must contact housing office after completing Personal Preferences. Early move-ins must be requested at least four weeks prior to the move-in date you are requesting and are approved as space allows. This should be requested as soon as possible.
- d. See more at: <https://www.housing.ucsb.edu/apply/new-graduate>
- 6. **Apply for a Health insurance waiver (if necessary).**  
<https://studenthealth.sa.ucsb.edu/insurance/waiving-unwaiving-health-insurance>. This is if you already have health insurance that you plan on staying on.
- 7. **Veterans** should file a Veteran's Benefit Request form.
  - a. <https://www.finaid.ucsb.edu/veterans>
  - b. **Veterans** (and their dependents) should meet with the Veterans' Representative at the Registrar's Office (if necessary).
- 8. **GOLD (UCSB Gaucho On-Line Data)**
  - i. **To Prepare for Registration**, access GOLD (<https://my.sa.ucsb.edu/gold/>) to get your Appointment time for registering.
  - b. See the enclosed Economics course registration sheet for courses you should register for.
  - c. Check for Registration Blocks on GOLD when you register.
  - d. Update ALL address and contact information on GOLD.
  - e. **Review your Personal Information on GOLD.** (*Changes should be reported to the Registrar's office.*)
  - f. **Adjust your schedule** during Pass 3 (if necessary).
- 9. **Pay your fees from your BARC statement by the deadline.** (*If your department pays your fees, be sure to check GOLD to confirm that your department has done so. If not, follow up with your department.*)
  - a. **BARC (Billing Accounts Receivable Collections unit)**
    - i. <https://www.bfs.ucsb.edu/barc>
- 10. **Pre-instructional tasks:**
  - a. Academic advising (if necessary)
    - i. Make an appointment with Mark Patterson ([mark.patterson@ucsb.edu](mailto:mark.patterson@ucsb.edu))
  - b. Attend Orientation for Graduate students.
  - c. Attending (if scheduled) Department Meetings during the pre-instructional week in September before classes.

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**11.** Go to ACCESS center to get your Student ID card.

**12.** Figure out how to get around: Parking permits, Bus service, Bike registration.

**13.** Office of International Students and Scholars (OISS)

- a. If you are an international student, get information about services, visa, immigration issues, and opportunities to share your culture with others from OISS.
- b. <https://oiss.ucsb.edu/>

**14.** Information on making, managing, and spending your money.

- a. UCSB KIOSK link to Money and Jobs.
- b. Financial Aid
- c. Financial Support through Fellowships, Academic Appointments, etc.

**15.** Purchase your books.

- a. UCSB bookstore: <http://campusstore.ucsb.edu/home>

**16.** Other useful information:

- a. Check out the Econ Graduate Handbook. <https://econ.ucsb.edu/programs/graduate/current>
- b. Check out **My UCSB** at <http://my.sa.ucsb.edu/home/index.aspx>
- c. Check GOLD and U-Mail for messages **regularly**
- d. Get to know your UCSB campus  
<https://www.map.ucsb.edu/?id=1982#!ct/58207,60251,89899,90724?s/>